

TOWN OF BROWNFIELD

Tobacco Policy

The Town of Brownfield is dedicated to providing a healthy and productive work environment and; whereas the Surgeon General has determined that there is no risk-free level of exposure to secondhand smoke, it is our policy to provide a smoke-free workplace.

Smoking tobacco products is prohibited in all town-owned or leased buildings, all town-owned and leased vehicles and all vehicles used in the course of work whenever other employees or another person is in the vehicle for work-related reasons.

Smoking may only occur in outdoor locations that are at least twenty feet (20') from any workplace entry, vent, window or doorway. Smoking is not allowed in any location that allows smoke to circulate back into the building (22 M.R.S.A. § 1580-A).

This policy applies to all employees, visitors and contractors and applies to the following town-controlled buildings and facilities:

Town Office
Transfer Station
Community Center

Town Garage
Fire Department
Sub-Station

The success of this policy will depend on the courtesy and cooperation of both tobacco smokers and non-smokers. Each employee is responsible for following and helping to enforce the policy. Problems and/or questions should be brought to the attention of the Town Administrator. Violations of this policy will be handled through the established disciplinary procedures.

Smoke-free area signs will be posted in all affected buildings and worksites. This policy will be posted and copies made available to anyone who requests one.

APPROVED	DATE
1st <i>Ch</i>	18 Dec 10
2nd <i>CHB</i>	12-28-10
3rd <i>[Signature]</i>	12-28-10