

# TOWN OF BROWNFIELD



## Selectmen's Meeting Policy

The Board of Selectmen will meet once weekly on Tuesday evenings at 5:30pm unless otherwise decided. If the Board votes to change the meeting day or time of regular meetings, adequate notice will be given.

The meeting agenda will be managed by the Administrative Assistant.

Meeting minutes and recordings will be managed by the Administrative Assistant.

Any citizen who would like to bring a concern before the Board shall contact the Administrative Assistant to be placed on a future agenda.

Opportunity for public comment will be given at the end of meetings, at the discretion of the Board. The Board reserves the right to place issues from public comments on a future meeting agenda.

The Selectmen may change or rescind this policy and will become effective immediately after a majority vote.

Effective date: June 30, 2020

A handwritten signature in blue ink, appearing to read "William Flynn", written over a horizontal line.

William Flynn  
Chair, Board of Selectmen

A handwritten signature in black ink, appearing to read "Erik Walker", written over a horizontal line.

Erik Walker  
Selectmen

A handwritten signature in black ink, appearing to read "Ricky Emery", written over a horizontal line.

Ricky Emery  
Selectmen