

**RESULTS OF TOWN MEETING
TOWN OF BROWNFIELD
JULY 1, 2005 to JUNE 30, 2006**

• Article V. Duties of Officers

Section 1.

The Officer's duties shall be defined in the By-Laws of the Recreation Committee. The Chairman shall preside at meetings of the Committee; appoint members to subcommittees; represent the Board at public affairs and maintain the dignity and professionalism of the Committee.

Section 2.

The Secretary shall keep the minutes of all proceedings and file them with the Town Administrator. He or she shall read official communications to the Board, write correspondence as directed, and keep on file in the Town Administrator's office all important letters and replies. All documents shall be open for public inspection during regular business hours.

Section 3.

Vice-Chairman shall serve in absence of Chairman and shall perform duties required of Chairman.

• Article VI. Powers and Duties of Recreation Committee

The Recreation Committee shall be empowered by the Town of Brownfield to:

1. Prepare a budget for upcoming fiscal year;
2. Have the authority to oversee and coordinate recreation facility usage and Town-sponsored recreation activities;
3. Advise Selectmen on hiring part and full-time recreation personnel, supervise part and full-time recreational personnel and advise the Town Administrator and Selectmen of their respective powers;
4. Be responsible for recreational planning;
5. Expend money in accordance with administrative policies or by-laws of the Town of Brownfield.
6. Be responsible for care, maintenance and inventory of all recreational equipment.
7. If project requires Town maintenance, have authority to ask for assistance from the Selectmen.
8. Be responsible for recommending recreation policies for adoption by the Board of Selectmen.

• Article VII. Rules

Roberts' Rules of Order shall be used to govern procedure.

• Article VIII.

This ordinance shall become effective immediately after adoption and shall repeal any previous town ordinances or By-Laws pertaining to the establishment of a Recreation Board or Committee.

Article 24 carried as read.

ARTICLE 25: To see if the Town will vote to add the following practical provisions to Title 30-A, M.R.S.A. Section 4353, Subsections 3 and 4 of the Board of Appeals decisions.

1. The need for a variance is due to the unique circumstances of the property and not to the general conditions of the neighborhood;
2. The granting of the variance will not have an unreasonably detrimental effect on either the use or fair market value of abutting properties;
3. The practical difficulty is not the result of action taken by the applicant;
4. The granting of a variance will not have an unreasonably adverse effect on the natural environment; and
5. The property is not located in whole or in part within a shoreland area, as defined in 38 M.R.S.A. 435, nor within a shoreland zone or flood hazard zone, as defined in this Article.

(Article 25 submitted by Vincent Lanovara)

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e. **Improvements Guarantee.**

Performance guarantees shall be tendered for all improvements required to meet the standards of these regulations.

Article 23 carried as read.

ARTICLE 24. Shall an ordinance entitled "Town of Brownfield Recreation Committee Ordinance" be enacted?

Town of Brownfield, Maine
Recreation Committee Ordinance

• **Article I.**

This group shall be known as the Town of Brownfield Recreation Committee.

• **Article II. Objectives.**

1. Serve as advisor to Board of Selectmen, Town Administrator and citizens on recreational matters;
2. Assist in program development and supervision, and policy formulation for recreational activities;
3. Seek out sources of funding for recreational programs and facilities;
4. Develop a comprehensive, long-range plan to best serve the town's needs;
5. Coordinate all recreation activities within the town;
6. Plan for the year-round recreational programs of the town;

• **Article III. Membership**

Section 1.

The Board shall consist of five (5) voting members. The Selectmen of Brownfield shall appoint, during July, five residents of Brownfield to fill the initial terms. During the month of July each year thereafter, the Selectmen shall appoint to fill vacant or expiring voting members' term.

Section 2.

The terms of office of the original voting member appointees shall be one (1) for one year, two (2) for two years, and two (2) for three years. These terms shall be determined by lots. Subsequent appointments to voting members shall be for three-year terms.

Section 3.

In the event of the resignation of any Board member, his or her death, inability to serve, or extended absence, the length of which shall be determined by the Recreation Committee, Selectmen shall appoint a resident from the community to fill the vacancy. The appointee shall serve the remainder of the un-expired term.

Section 4.

One member of the Brownfield Board of Selectmen shall serve as an ex-officio (EO) member to the Committee. The Brownfield Board of Selectmen shall be responsible for filling the EO member position. The term of office shall be unspecified and the EO member will serve at the pleasure of the Board of Selectmen.

• **Article IV. Meetings**

Section 1.

Regular meetings shall be held during the year. Minutes of the proceedings shall be kept and filed at the Town Office as a matter of public record. Special meetings shall be called as needed.

Section 2.

All meetings of the Recreation Committee shall be held in a public place, properly advertised, open to the public and shall comply with applicable state laws pertaining to public proceedings.