



**Brownfield Planning Board**

**Minutes of March 10, 2020**

**Members present: Sonia Frye (Chairperson), Kurt Wood (Vice-Chairman), Judi Tordo (alternate), Deb Merrill, John Rice and Doug Heroux.**

**Members absent: Mitch Dondero (alternate).**

**Others present: Rick Emery (Selectman), Pam Thomas (Secretary), Linda Pestilli, Bill Flynn (Selectman), Eric Walker (Selectman) Richard Perreault (Fire Chief) and Lenny Jean.  
Bruce Collins arrived at 7:05**

**With six members present, a quorum did exist and business could be conducted.**

**The meeting was called to order at 7:00 by the chairperson.**

**Motion To: Accept the minutes of February 4, 2020 as written.**

**Made by: Kurt**

**Seconded by: Deb**

**Vote: 6-0-0**

**Bill Reilly-Boundary Line Adjustment  
Shoreland Zoning**

**Bill Reilly was present with the final plans for a boundary lot adjustment for his two lots that can be found on Tax Map R2- Lot (s) 2-4 and 2-5.  
The property is located in Saco River Shores (Shoreland Zone) and therefore needs to be approved by the Planning Board.**

**The applicant submitted a check for \$75.00 (Subdivision fees).**

**Bill presented two (2) Mylar's and paper copies that were reviewed by members.**

**Lot 4A totals 8 ± acres and Lot 5A totals ±12.2 acres. (The lots are numbered on the map and Mylar as Lot 4A and Lot 5A are for survey purposes only.)  
The Tax Map numbers at this time for tax purposes are listed as R 2-Lot 2-4 and R 2 Lot 2-5.**

**The Mylar will be registered at the Registry of Deeds, when Bill has the receipt showing that the revised plan has been registered he will forward a copy to the board for their files and to show on the map of the final plans.**

**The maps and Mylar's were signed by members and the Brownfield seal stamped on the plans.**

**Motion To: Approve the plans as submitted**

**Made by: Sonia**

**Seconded by: Deb**

**Vote: 6-0-0**

#### **Bruce Collins**

**Bruce Collins was present to discuss the revised Comprehensive Plan questions dated and submitted on March 10, 2020.**

**Bruce was looking for a reply from members for the list of questions he had previously submitted at the meeting of February 4, 2020. (The copy of questions submitted on January 29<sup>th</sup>, 2020 and sent to members was withdrawn at a later date.)**

**The questions, as discussed at the February meeting were sent via email to Tom Miragliuolo at Maine.gov:**

**Senior Planner**

**Municipal Planning Assistance Program**

**Department of Agriculture, Conservation and Forestry**

**There has not been a reply as of today.**

**Bruce stated that he had asked the Planning Board to go to the town attorney.**

**(On August 1, 2017, then Chair Cynthia Willets did attempt to answer Bruce Collins questions through the town attorney. A reply was sent and Bruce did receive a copy of that reply. )**

**Sonia explained to Bruce that at the last meeting, members voted to send these questions first to the state. The Planning Board has a limited budget for legal fees.**

**Kurt stated that the board has contacted the correct person to answer his questions and members are waiting for his reply. (Tom Miraglivolo)**

**Sonia stated that she will contact Tom again.**

**Motion To: Contact and ask Tom to respond in writing.**

**Made by: Kurt**

**Seconded by: Deb**

**Vote: 6-0-0**

**Bruce then announced that he had four (4) more questions that he wanted to submit.**

#### **Correspondence**

**An email was sent from Elizabeth Johnston through the front office contact form from the Brownfield web site requesting information about rules and regulations concerning Air B& B vacation sites. When I asked her for an address to send her an application she stated that she did not have one.**

**Bruce left the meeting at 7:25, Bill Flynn left at 7:30.**

**STR**

**A copy of the proposed Short Term Rental Ordinance that Kurt has drafted was passed out to all members for review.**

**Marijuana**

**Deb has been in contact with David Heidrich of the Office of Marijuana Policy for the State of Maine. David is willing to have an informational meeting with members.**

**Motion To: Set up a meeting date with David  
Made by: Sonia  
Seconded by: Judi  
Vote: 6-0-0**

**Shoreland Zoning**

**Members would like to invite Mike Morse to present a workshop on the updates made to the State of Maine Shoreland Zoning Ordinance and also invite other towns to try to defray the cost (\$650.00). Towns suggested to contact are Hiram, Porter, Fryeburg and Denmark.**

**Motion To: Contact Mike Morse to schedule a shoreland zoning workshop  
Made by: Sonia  
Seconded by: Deb  
Vote: 6-0-0**

**Motion To: Adjourn  
Made by: Kurt  
Seconded by: Deb  
Vote: 6-0-0**

**Submitted by,**

**Chairperson,**

**Pam Thomas**

**Sonia Frye**

