

**WARRANT FOR TOWN MEETING  
TOWN OF BROWNFIELD  
FOR FISCAL YEAR JULY 1, 2021 – JUNE 30, 2022**

To: Wanda Bartlett, a citizen of the Town of Brownfield, County of Oxford, State of Maine.

Greetings: In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Brownfield, in said County, qualified by law to vote in Town affairs, to meet in the Brownfield Town Office in said Town on Tuesday, the 8<sup>th</sup> day of June 2021 A.D. from 8:00 A.M. until 8:00 P.M. for the election of Town Officials and the vote on any referendum questions. The polls will open as soon as Article 01 has been acted upon. All other articles, beginning with Article 02, will be voted upon at the Brownfield Community Center on Wednesday, the 9<sup>th</sup> day of June 2021 A.D. at 7:00PM

**ARTICLE 01** To elect a Moderator to preside at said meeting who will follow the Rules of Procedure from the Maine Moderators Manual.

**Gene Bergoffen was elected moderator.**

**ARTICLE 02** To see if the Town will vote to raise and appropriate **\$265,550** Office payroll and benefits

	<b>2020/2021</b>	<b>2021-2022</b>
Selectmen's Assistant*	33,218	33,218
Tax Collector/Treasurer*	37,616	37,616
Town Clerk*	32,802	32,802
Assessor*	12,360	12,360
Code Enforcement Officer*	12,360	30,360
Animal Control Officer*	3,386	3,386
Planning Board Secretary*	9,650	15,000
Recreation Director*	23,369	23,369
Selectmen*	15,450	15,450
Registrar*	2,252	2,252
FICA	13,959	15,745
Retirement	3,109	3,109
Health Insurance	40,883	40,883
<b>TOTAL PROPOSED</b>	<b>\$240,414</b>	<b>\$265,550</b>

**Budget Committee Recommendation: 7-0-1**

**Moved and Seconded. There was discussion on the increase of money For the Code Enforcement Officer. A motion was made to amend the Amount to \$24,720. The motion to amend the article passes. The Article passes as amended.**

**ARTICLE 03** To see if the Town will vote to raise and appropriate **\$81,985** for Fire Department payroll and benefits.

	<b>2020/2021</b>	<b>2021/2022</b>
Fire Chief*	45,831	45,831

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Fire Department Members*	16,391	16,391
FICA	4,760	4,760
Retirement	1,375	1,375
Health Insurance	13,628	13,628
<b>TOTAL PROPOSED</b>	<b>\$81,985</b>	<b>\$81,985</b>

**Budget Committee Recommendation: 8-0-0**

**Moved and Seconded. Article passes as written.**

**ARTICLE 04**

To see if the Town will vote to raise and appropriate **\$33,292** for Transfer Station payroll and benefits

	<b>2020/2021</b>	<b>2021/2022</b>
TS Employee #1*	15,001	15,164
TS Employee #2*	13,129	15,762
FICA	2,152	2,366
<b>TOTAL PROPOSED</b>	<b>\$30,282</b>	<b>\$33,292</b>

**Budget Committee Recommendation: 8-0-0**

**Moved and Seconded. Article passes as written.**

**ARTICLE 05**

To see if the Town will vote to raise and appropriate **\$175,162** for Public Works payroll and benefits

	<b>2020/2021</b>	<b>2021/2022</b>
PW Director*	48,547	48,547
PW Employee #1*	36,720	36,720
PW Employee #2*	36,720	36,720
OT for PW Employees*	9,016	9,016
PW Extra Manpower*	4,262	4,262
FICA	10,348	10,348
Retirement	3,660	3,660
Health Insurance	25,889	25,889
<b>TOTAL PROPOSED</b>	<b>\$175,162</b>	<b>\$175,162</b>

**Moved and Seconded. Article passes as written.**

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**ARTICLE 06** To see if the Town will vote to raise and appropriate a 1.7% cost of living adjustment for all Town employees (\*). If approved this would be in addition to the payroll requested in Articles 02 thru 05. This amount including FICA and retirement (if applicable) would be **\$6,606**.

**Moved and Seconded. Article passes as written.**

**ARTICLE 07** To see if the Town will vote to spend from surplus up to **\$30,000** and authorize the Treasurer to hire an individual to input the budget and assist with the balancing of books.

**The Board of Selectmen support this article.**

**Moved and Seconded. There was a discussion on the increase from Last year. Article failed by a show of hands, later was revisited and Amended to \$ 18,000. The money will be taken from surplus. Article passed as amended.**

**ARTICLE 08** To see if the Town will vote to raise and appropriate the sum of **\$125,815** for the fixed costs portion of **Administrative expenses**.

	<b>2020/2021</b>	<b>2021/2022</b>
Insurance	48,250	48,250
Operational Expenses	10,500	10,900
Custodian	2,250	3,120
Plumbing Inspector	100	100
Fire Warden	100	100
Health Officer	700	700
Audit Expense	8,000	8,000
Bookkeeping	12,000	0
Dues	3,700	3,700
Computer Licensing	11,870	11,870
Computer Maintenance	2,850	2,850
Security System	300	300
Cemetery Lots/Maintenance	6,400	6,400
Harvest Hills Animal Shelter	1,597	1,597
Fryeburg Rescue	28,379	27,928
<b>TOTAL PROPOSED</b>	<b>\$136,996</b>	<b>\$125,815</b>

**Budget Committee Recommendation: 8-0-0**

**Moved and Seconded. Article passes as written.**

**ARTICLE 09** To see if the Town will raise and appropriate the sum of **\$78,425** for the non-fixed costs portion of **Administrative expenses**.

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	<b>2020/2021</b>	<b>2021/2022</b>
Service Charges	3,500	3,500
Ballot Clerks	2,000	2,500
Mileage/Fuel	1,500	1,500
Contingency	3,000	3,000
Election Expense	2,625	2,625
Tax Map Update	1,500	1,500
Town Report	1,000	1,000
Seminars & Training	1,500	1,500
Legal	25,000	25,000
General Assistance	5,000	5,000
Office Expense	13,700	16,800
Computer replacement	4,520	1,000
Memorial Flags & Markers	1,500	1,500
Abatements	3,000	3,000
Street Lights	8,500	8,500
Veteran's Grave Repair	500	500
<b>TOTAL PROPOSED</b>	<b>\$78,345</b>	<b>\$78,425</b>

**Budget Committee Recommendation: 8-0-0**

**Moved and Seconded. Article passes as written.**

**ARTICLE 10**

To see if the Town will vote to raise and appropriate the amount of **\$2,551** for the operational expenses of the **Animal Control Office**.

	<b>2020/2021</b>	<b>2021/2022</b>
Supplies	250	250
Cell Phone	700	701
Training	150	1000
Mileage	500	600
<b>TOTAL PROPOSED</b>	<b>\$1,600</b>	<b>\$2,551</b>

**Budget Committee Recommendation: 8-0-1**

**Moved and Seconded. Article passes as written.**

**ARTICLE 11**

To see if the Town will vote to raise and appropriate the amount of **\$18,118** for the **Planning Board expenses**.

	<b>2020/2021</b>	<b>2021/2022</b>
Mileage/Fuel	300	300
Seminars	750	750
Land Use Law Books	100	100
Postage	100	100
Advertising	300	600

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Legal	7,500	15,000
Mapping	500	500
Computer	800	200
Dues	0	568
<b>TOTAL PROPOSED</b>	<b>\$10,350</b>	<b>\$18,118</b>

**Budget Committee Recommendation: 6-0-3**

**Moved and Seconded. Article passes as written.**

**ARTICLE 12**

To see if the Town will vote to raise and appropriate the amount of **\$1,750** for the **Assessing Department expenses**.

	<b>2020/2021</b>	<b>2021/2022</b>
Legal	0	750
Training	1,000	1,000
<b>TOTAL PROPOSED</b>	<b>\$1,000</b>	<b>\$1,750</b>

**Budget Committee Recommendation: 7-0-2**

**Moved and Seconded. Article passes as written.**

**ARTICLE 13**

To see if the Town will vote to raise and appropriate the amount of **\$5,500** for the **Code Enforcement Officer Department expenses**.

	<b>2020/2021</b>	<b>2021/2022</b>
Legal	1,500	4,000
Training	1,000	1,500
<b>TOTAL PROPOSED</b>	<b>\$2,500</b>	<b>\$5,500</b>

**Budget Committee Recommendation: 7-0-2**

**Moved and Seconded. Article passes as written.**

**ARTICLE 14**

To see if the Town will vote to raise and appropriate the amount of **\$21,000** for the upkeep and maintenance at the **Brownfield Community Center**.

	<b>2020/2021</b>	<b>2021/2022</b>
Electric	2,400	2,400
Telephone	1,030	1,800
Heating	6,000	6,000
Security	300	300
Custodian	2720	3,500
Building Maintenance/ Cleaning	6,083	6,000

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Supplies	900	1,000
<b>TOTAL PROPOSED</b>	<b>\$19,433</b>	<b>\$21,000</b>

**Budget Committee Recommendation: 8-0-0**

**Moved and Seconded. Article passes as written.**

**ARTICLE 15**

To see if the Town will vote to raise and appropriate the amount of **\$7,075** for **Recreation Department expenses.**

	<b>2020/2021</b>	<b>2021/2022</b>
Advertising	200	200
Training & Seminars	800	800
Transportation	500	0
Phone/DSL	1,350	1,500
Community Activities	1,200	1,200
Sports Equipment / Activities/Uniforms	1,000	1,000
Background check/Med Supplies	500	500
Dues	375	375
Ground Maintenance / Repair / Field Spray	900	1,000
Miscellaneous	425	500
<b>TOTAL PROPOSED</b>	<b>\$7,250</b>	<b>\$7,075</b>

**Budget Committee Recommendation: 8-0-0**

**Moved and Seconded. Article passes as written.**

**ARTICLE 16**

To see if the Town will vote to raise and appropriate the amount of **\$3,200** for **Water Recreation.**

	<b>2020/2021</b>	<b>2021/2022</b>
Beach / Water Equipment	300	300
Docks	200	200
Swimming Instructor Salary	1,800	1,800
Swim Aide Stipend	500	500
Water Testing	0	400
<b>TOTAL PROPOSED</b>	<b>\$2,800</b>	<b>\$3,200</b>

**Budget Committee Recommendation: 7-0-0**

**Moved and Seconded. Article passes as written.**

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**ARTICLE 17**

To see if the Town will vote to raise and appropriate the amount of **\$240,195** for the overall operation of the **Public Works Department**.

	<b>2020/2021</b>	<b>2021/2022</b>
Telephone/DSL	1,885	1,900
Electricity	1,840	2,100
Heating Oil	2,800	2,800
Vehicle Fuel – Diesel	26,000	25,000
Vehicle Fuel – Gasoline	6,000	6,000
Maintenance – Garage	3,500	3,500
Maintenance – Office	7,000	7,000
Maintenance – Fire Protection	700	700
Maintenance – Vehicles	50,000	50,000
Maintenance – Radios	500	500
Tool Replacement	5,000	5,000
Screened Salt & Sand	65,000	65,000
Gravel	12,000	12,000
Culverts	8,500	8,500
Cold Patch	1,000	1,000
Cleaning	500	500
Bridge Repair	500	500
Brush Control / Equip. Rental	25,000	15,000
Signs	1,000	1,000
Calcium	3,000	5,000
Parks & Memorials – Mowing	5,445	5,445
Parks & Memorials – Porta Pots	1,800	1,800
Parks & Memorials – Electricity	200	200
Security	500	500
Erosion Control	250	250
Safety Equipment	1,000	1,000
Drug & Alcohol Testing	500	500
Training	1,000	1,000
Uniforms	3,000	3,000
Miscellaneous	1,500	1,500
Road Sealing	7,000	7,000
Guardrails	5,000	5,000
<b>TOTAL PROPOSED</b>	<b>\$248,920</b>	<b>\$240,195</b>

**Budget Committee Recommendation: 7-0-2**

**Moved and Seconded. Article passes as written.**

**ARTICLE 18**

To see if the town will vote to raise and appropriate the amount of **\$18,000** for road improvements.

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**Budget Committee Recommendation: 7-0-2**

**Moved and Seconded. Article passes as written.**

**ARTICLE 19**

To see if the Town will vote to authorize any unexpended funds from the 2020-2021 Public Works Budget to be rolled over into the Public Works Capital Improvement Account.

**Moved and Seconded. Article passes as written.**

**ARTICLE 20**

To see if the Town will vote to authorize any unexpended funds from the Selectmen’s overlay account be divided into the Capital Improvement accounts.

**Moved and Seconded. There was some discussion and the article was Amended to say “To see if the Town will vote to authorize any unexpended funds from the Selectmen’s overlay account be equally divided into the Capital Improvement Accounts. Article passes as amended.**

**ARTICLE 21**

To see if the Town will vote to raise and appropriate the amount of **\$136,500** for the overall operation of the **Transfer Station**.

	<b>2020/2021</b>	<b>2021/2022</b>
Container Rental	2,400	2,400
Tipping Fees	60,000	69,000
Demo/Bulky Waste/ Tire Disposal	2,400	2,400
Trucking	45,000	50,000
Hazardous Waste	1,200	1,200
Electricity	600	700
Telephone	450	400
Health & Safety	500	500
Uniforms	2,000	2,000
Heat (Propane)	1,000	1,000
Licensing	600	600
Misc. / Mileage / Seminars	500	500
Security	300	300
Maintenance/Repair	5,500	5,500
<b>TOTAL PROPOSED</b>	<b>\$122,450</b>	<b>\$136,500</b>

**Budget Committee Recommendation: 8-0-1**



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**Moved and Seconded. Article passes as written.**

**ARTICLE 22**

To see if the Town will vote to raise and appropriate the amount of **\$32,350** for the overall operation of the **Fire Department**.

	<b>2020/2021</b>	<b>2021/2022</b>
Volunteer Firefighters Insurance	500	500
Electricity	1,500	1,500
Heat (oil)	5,000	5,000
Training	1,500	1,500
Safety Gear	4,000	4,000
Dues	600	600
Telephone/DSL	1,800	1,800
Maintenance – Building	1,500	1,500
Maintenance – Vehicle	4,000	4,000
Equipment	10,000	10,000
Computer/Software	1,000	1,000
Emergency Preparedness	100	100
Hydrants	250	250
Fire Hose	500	500
Hepatitis Vaccine	100	100
<b>TOTAL PROPOSED</b>	<b>\$32,350</b>	<b>\$32,350</b>

**Budget Committee Recommendation: 8-0-1**

**Moved and Seconded. Article passes as written.**

**ARTICLE 23**

To see if the Town will vote to raise and appropriate the amount of **\$750** for the in-town organization, **The Brownfield Historical Society**.

**Budget Committee Recommendation: 10-0-0**

**Moved and Seconded. Article passes as written.**

**ARTICLE 24**

To see if the Town will vote to raise and appropriate the amount of **\$16,000** for the in-town organization, **The Brownfield Public Library**.

**Budget Committee Recommendation: 8-1-1**

**Moved and Seconded. Article passes as written.**

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**ARTICLE 25** To see if the Town will vote to raise and appropriate the amount of **\$6,700** for the in-town organization, **Southern Oxford Country Nutrition, Inc (Food Pantry)**.

**Budget Committee Recommendation: 6-1-3**

**Moved and Seconded. Article passes as written.**

**ARTICLE 26** To see if the Town will vote to raise and appropriate the amount of **\$750** for the out-of-town organization, **American Red Cross**.

**Budget Committee Recommendation: 8-1-1**

**Moved and Seconded. Article passes as written.**

**ARTICLE 27** To see if the Town will vote to raise and appropriate the amount of **\$2,000** for the out-of-town organization, **Community Concepts**.

**Budget Committee Recommendation: 10-0-1**

**Moved and Seconded. Article passes as written.**

**ARTICLE 28** To see if the Town will vote to raise and appropriate the amount of **\$500** for the out-of-town organization, **MaineHealth – Care At Home**.

**Budget Committee Recommendation: 10-0-1**

**Moved and Seconded. Article passes as written.**

**ARTICLE 29** To see if the Town will vote to raise and appropriate the amount of **\$500** for the out-of-town organization, **Safe Voices**.

**Budget Committee Recommendation: 8-2-1**

**Moved and Seconded. Article passes as written.**

**ARTICLE 30** To see if the Town will vote to raise and appropriate the amount of **\$500** for the out-of-town organization, **Seniors Plus**.

**Budget Committee Recommendation: 10-0-1**

**Moved and Seconded. Article passes as written.**

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**ARTICLE 31** To see if the Town will vote to raise and appropriate the amount of **\$500** for the out-of-town organization, **Sexual Assault Prevention/Response Services.**

**Budget Committee Recommendation: 10-0-1**

**Moved and Seconded. Article passes as written.**

**ARTICLE 32** To see if the Town will vote to raise and appropriate the amount of **\$800** for the out-of-town organization, **The Life Flight Foundation.**

**Budget Committee Recommendation: 10-0-1**

**Moved and Seconded. Article passes as written.**

**ARTICLE 33** To see if the Town will vote to raise and appropriate the amount of **\$1,500** for the out-of-town organization, **Tri County Mental Health Services**

**Budget Committee Recommendation: 10-0-1**

**Moved and Seconded. Article passes as written.**

**ARTICLE 34** To see if the Town will vote to raise and appropriate the amount of **\$500** for the out-of-town organization, **Visiting Nurse Home Care & Hospice.**

**Budget Committee Recommendation: 8-2-1**

**Moved and Seconded. Article passes as written.**

**ARTICLE 35** To see if the Town will vote to raise and appropriate the amount of **\$1,587** for the out-of-town organization, **White Mountain Community Health Center.**

**Budget Committee Recommendation: 10-0-1**

**Moved and Seconded. Article passes as written.**

**ARTICLE 36** To see if the Town will vote to raise and appropriate the amount of **\$250** for the out-of-town organization, **Mount Washington Supports Recovery.**

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**Budget Committee Recommendation: 8-1-2**

**Moved and Seconded. Article passes as written.**

**ARTICLE 37** To see if the Town will vote to raise and appropriate the amount of \$500 for the out-of-town organization, **Western Maine Veteran’s Home.**

**Budget Committee Recommendation: 10-0-1**

**Moved and Seconded. Article passes as written.**

**ARTICLE 38** To see if the Town will vote to enact the following resolution:

**TOWN OF BROWNFIELD 2021 SECOND AMENDMENT SANCTUARY**  
United States Constitution and the Constitution of the Great State of Maine

WHEREAS, The Second Amendment of the United State Constitution reads: “A well-regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed.”, and

WHEREAS, The Constitution of the State of Maine, arranged by the Chief Justice of the Maine Supreme Judicial Court and approved by the Maine State Legislature, Resolve 2013, chapter 75, pursuant to the Constitution of Maine, Article X, Section 6, and

WHEREAS, The Constitution of the State of Maine, Article I, Section 16 states, “Every citizen has a right to keep and bear arms and this right shall never be questioned.”, and

WHEREAS, The Town of Brownfield wishes to express its deep commitment to the rights of its citizens

WHEREAS, The Town of Brownfield wishes to further express opposition to any law that would unconstitutionally restrict the rights of our citizens to peacefully keep and bear arms, and

WHEREAS, The Town of Brownfield wishes to express its intent to stand as a sanctuary for the right to keep and bear arms within the limits of the Constitutions of the United States and the State of Maine, and

NOW, THEREFORE, We, the Town of Brownfield, do hereby resolve and declare its intent to oppose unconstitutional restrictions on the right to keep and bear arms for its citizens.

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**Moved and Seconded.** There was some discussion on what this Resolution would mean to the Town of Brownfield if passed. By a show of hands that was counted by Mitch Dondero and Whit Lucy the results were YAY = 37 and the NAY = 29. Article passes as written.

**ARTICLE 39** To see if the Town will raise and appropriate **\$57,616** to transfer to the Fire Department capital improvement account to make the second of five financing payments on the fire engine.

**Moved and Seconded. Article passes as written.**

**ARTICLE 40** To see if the Town will vote to raise and appropriate the amount of **\$331,822** towards paving of roads, bridges, etc. It is recommended to apply all Local Road Assistance Funds (LRAF) received to offset this article.

**Moved and Seconded. Article passes as written.**

**ARTICLE 41** To see if the Town will vote to raise and appropriate up to **\$30,000** to be divided into the three (3) **Capital Improvement Accounts**.

**Moved and Seconded. Article passes as written.**

**ARTICLE 42** To see if the Town will vote to raise and appropriate the amount of **\$49,946** for two replacement truck bodies.

**Moved and Seconded.** After some discussion an amendment was made to say “To see if the Town will vote to rollover unspent funds from the 2020/2021 Public Works budget and grant and raise the remainder for the total of **\$49,946.00** for the purchase of two truck bodies” Article passes as amended.

**ARTICLE 43** To see if the Town will vote to raise and appropriate the amount of **\$69,859** for the first payment of a three-year lease/buy out of a new Public Works Truck. The buyout at the end of the lease is \$1.00.

**Moved and Seconded.** After some discussion an amendment was made to say “ To see if the Town will take from the General Fund the amount of **\$225,000** for the purchase of a new Public Works Truck.

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**Any monies not spent to be returned to the General Fund.”  
Amendment passes as Amended.**

**ARTICLE 44** To see if the Town will vote to spend up to **\$3,875** from the Transfer Station Reserve account for the Town’s contribution for a grant for home compost bins.

**Moved and Seconded. Article failed as written.**

**ARTICLE 45** To see if the Town will vote to charge seven percent (7%) interest annually on taxes (and amounts owed to the Town) not paid by November 15, 2021 and May 15, 2022.

**Moved and Seconded. Amendment was made to say “To see if the Town will vote to charge three percent (3%) interest annually on Taxes (and amounts owed to the Town) not paid by November 15, 2021 and May 15, 2022.” Article passes as amended.**

**ARTICLE 46** To see if the Town will vote to set the interest rate paid by the Town on abated taxes at three percent (3%) for the fiscal year.

**Moved and Seconded. Article passes as written.**

**ARTICLE 47** To see if the Town will vote to hold its Annual Town Meeting on **Tuesday, June 14, 2022** and **Wednesday, June 15, 2022.**

**Moved and Seconded. Article passes as written.**

**ARTICLE 48** To see if the Town will vote to increase the levy limit established for the town by State law in the event that the municipal budget approved under the preceding articles results in a tax commitment greater than this property tax levy limit.

**Moved and Seconded. Article passes as written.**

**ARTICLE 49** To see if the Town will vote to require write-in candidates to be declared as follows:  
Determination of declared write-in candidate: To be considered a declared write-in candidate, a person must file a declaration of write-in candidacy

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with the Town Clerk, on a form approved by the Municipal Officers, on or before 5 p.m. on the 60<sup>th</sup> day prior to the election.

Write-in candidates who have not filed a declaration will not be counted.

**Moved and Seconded. After some discussion an amendment was made to say “ To see if the Town will vote to require write-in candidates to be declared as follows: Any candidate receiving votes must declare their intention for that elected position in writing to the Town Clerk seven working days after the election results. There will be no contact from any officers of the Town to any candidate after the election” Article passes as amended.**

**ARTICLE 50** To see if the Town will vote to raise and appropriate **\$2,500** towards **Brownfield Old Home Day with any unexpended funds to be rolled over.**

**Moved and Seconded. Article passes as written.**

**ARTICLE 51** To see if the Town will vote to authorize the Board of Selectmen to accept and expend any grants and/or donations of money or property providing the donations or grants serve the best interest of the Town.

**Moved and Seconded. Article passes as written.**

**ARTICLE 52** To see if the Town will vote to authorize the Board of Selectmen on behalf of the Town, to sell and dispose of property acquired by tax process at public sale, except when being sold back to the former owner, or party who has succeeded to the title of the former owner, when a private sale may be utilized. “Public Sale” shall not mean “Public Auction” but shall mean a sale pursuant to such published notice in newspaper of general circulation within the Town as the Selectmen deem appropriate with notification of 30 days prior to the sale. The terms and conditions of any such sale shall be as the Selectmen deem advisable. In all cases, conveyance is to be made my municipal quitclaim deed.

**Moved and Seconded. Article passes as written**

**ARTICLE 53** To see if the Town will transfer up to **\$300,000** from the General Fund/Surplus to offset the tax rate.

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TOWN OF BROWNFIELD  
FOR FISCAL YEAR JULY 1, 2021 – JUNE 30, 2022**

As a point of reference, last year, **444** votes were cast on July 14<sup>th</sup> Election of Officers, and **449** votes were cast on October 12<sup>th</sup>. Secret ballot referendum questions.

The Town of Brownfield, Maine:

A true copy, Attest:

Signed by:

Michelle L. Day  
**Town Clerk**