

TOWN OF BROWNFIELD

APPLICATION FOR BUILDING PERMIT

82 Main Street, Brownfield, ME 04010

Tel: 207-935-2007



FOR OFFICE USE ONLY

MAP# _____ LOT# _____ ACCT# _____
PHYSICAL ADDRESS: _____
BUILDING PERMIT # _____
PLUMBING PERMIT # _____
SUBSURFACE PERMIT # _____
CONDITIONAL USE PERMIT # _____
ZONE _____

FOR OFFICE USE ONLY SUBDIVISION INFORMATION (IF APPLICABLE)

NAME OF SUBDIVISION _____
DEVELOPER _____
SIZE OF ORIGINAL LOT _____
NUMBER OF APPROVED LOTS _____
DATE SUBDIVISION WAS APPROVED BY TOWN OF BROWNFIELD
PLANNING BOARD: _____
DATE SUBDIVISION WAS RECORDED AT REGISTRY OF DEEDS
PLAN BOOK _____ PLAN PAGE _____

(1) Date of Application: _____

(2) Property Information: located on _____ road
Date purchased _____ Property size _____
Purchased from _____

(3) Owner/Applicant Information:

Property Owners Name: _____
Mailing Address: _____
Telephone: (____) _____ e-mail address: _____
Fax# (____) _____ cell phone #: _____

(if different than property owner)

Applicant's Name: _____
Mailing Address: _____
Telephone: (____) _____ e-mail address: _____
Fax # (____) _____ cell phone #: _____

(4) Type of Permit Requested (circle your request):

(A) New Construction
(B) Remodeling
(C) Demolition
(D) Addition to existing structure
(E) Mobile Home
(F) Conditional Use
(G) Change in Use
(H) Appeal Permit
(Other) _____

(5) Complete statement of work: (size and type of structure, description of addition, etc....)

(A) Estimated value _____

(6) Contractor Information:

- (A) Building Contractor: _____ Telephone # _____
Address: _____
- (B) Plumbing Contractor: _____ Telephone # _____
Address: _____
- (C) Electrical Contractor: _____ Telephone # _____
Address: _____
- (D) Other _____

(7) Other Permits Required

- (A) Driveway Permit from Maine D.O.T. (if driveway enters onto a State or State Aid Highway)
- (B) Plumbing Permits (1) Exterior SSWD must have current Soil Papers (3 copies of form HHE-200 from Maine soil engineer (2) Interior Plumbing Permit (Form HHE-211) from local plumbing inspector
- (C) Saco River Corridor Permit (if within 500 feet of Saco or Ossipee Rivers) from SRCC.
- (D) Planning Board Approval (if within Shoreland or Commercial Zone)
- (E) Conditional Use Permit (for some land uses, planning board approval required)
- (F) Flood Hazard Development Permit: (If property is within flood plain, available through building inspector)
- (G) Variance approval (if setback requirements can not be met, must have approval from Appeals Board)

(8) Site Plan: Attach or draw below a ***detailed*** site plan showing the location of all existing buildings, lot lines, setbacks from lot lines, streets, ponds, brooks, marshes, wetlands, etc. ***This information must be Accurate!***

(9) Project Information:

A set of detailed plans and working drawings is required for all new construction. If plans are not required by the Code Enforcement Officer, check and answer all applicable questions below.

- A Plan Waiver is granted by the Code Enforcement Officer:Initials:** _____
- Building: _____ Length of building: _____ Width: _____ Stories: _____
- Carrying beam
Size of center carrying beam: _____ Number of columns: _____
- Floor Joists
Size of floor joists: _____ Spacing o.c.: _____ Rows of bridging: _____
- Roof:
Size of roof rafters: _____ Spacing o.c. _____
Pitch of roof: _____ Type of roof: _____ Roof covering _____
If a knee wall is used to cut down on span of roof rafters give the measurement from the plate to the wall: _____
- Windows and doors:
Number: _____ Rough opening: _____ Header size: _____
Remarks: _____
- Concrete Work:
Footing width: _____ Footing Height: _____
Basement or frost wall height: _____ Width: _____
- Chimney:
Size of chimney footing: _____ Fireplace footing: _____
Flue size: Fireplace: _____ Wood stove: _____ Oil burner: _____
Are all flues clay lined: _____yes _____no
Remarks: _____

ACTION BY LOCAL BOARDS (TO BE FILLED IN BY OFFICE ONLY)

Action of the Planning Board (if required)

Date Received: _____ Date Approved: _____ Date Disapproved: _____
Signature of Chairman: _____ Date _____

(Note: if disapproved, attach a statement indicating findings and conclusions)

Action of the Site Review by Planning Board (if required)

Date Received: _____ Date Approved: _____ Date Disapproved: _____
Signature of Chairman: _____ Date _____

Action of the Board of Appeals (if required)

Date Received: _____ Date Approved: _____ Date Disapproved: _____

(Note: attach a statement indicating findings and conclusions)

Action of the Code Enforcement Officer:

Date Received: _____ Date Approved: _____ Date Disapproved: _____

Permit Number: _____

Fee Charged: _____

Note: if permit is denied, attach a statement of denial.

REMARKS AND PERMIT CONDITIONS:

Building Permit # _____

Plumbing Permit # _____

Subsurface Permit # _____

Signature of Code Enforcement Officer: _____

Fee Breakdown:	_____ /sf@ _____ /sf= _____
	_____ /sf@ _____ /sf= _____
Total Fee Due:	_____ /sf@ _____ /sf= _____

(10) Notes, conditions, and certification

- The person submitting this application has to be the property owner or an agent acting with an affidavit from the property owner giving permission to act as agent.
- A copy of the recorded deed must be submitted with this application for a new structure being built on a vacant lot.
- It is the responsibility of the property owner to secure all Federal and State permit approvals, and attach a copy of each to this application. A notice in writing is to be sent to the Code Enforcement Officer of any amendments to be filed to Federal or State permits.
- The Code Enforcement Officer shall, within thirty (30) days of receipt of an application, issue the permit, or refer the applicant to the proper board. Failure of the Code Enforcement Officer to act on the permit within thirty (30) days will constitute a denial of the application.
- This application for a permit, if granted, is done so with the clear understanding on the part of the applicant that the construction is to meet the standards of the N.F. P.A. Life Safety Code 101, the National Electrical Code, and the Town of Brownfield codes by reference and must have one egress window in each bedroom or sleeping area containing 5.7 square feet of clear opening area.
- If any changes to the plan whatsoever, in location, design, plans, dimensions, or purposes of use are to be made, the permit holder shall first submit to the Code Enforcement Officer a revised plan showing all changes and a letter stating the reason for the change(s). The Code Enforcement Officer will review the change(s) and refer it to the proper board if necessary or approve or disapprove the change(s).
- It is understood that the applicant will notify the Code Enforcement Officer for the following inspections:
 1. Foundation inspection before backfilling
 2. Rough in before insulation and wall covering is installed
 3. Rough plumbing as per Plumbing Code
 4. An occupancy permit must be obtained before occupancy of any new structure and at the discretion of the Code Enforcement Officer.
- It is further understood and agreed by the applicant that he/she will comply with all existing ordinances of the Town of Brownfield and all Federal and State laws and/or regulations. Failure to do so will mean action will be taken under the appropriate section of the Brownfield Ordinance and/or Federal and State laws, using Rule 80K.
- It is the responsibility of the Property Owner and/or Contractor to see that all setbacks are met and that the structure being built is located on the proper building lot.

I the undersigned have read and understand this application and certify that it is accurate:

Signature of the Owner/Agent _____ Date _____

Signature of Contractor _____ Date _____

MUST RETURN ORIGINAL AND TWO COPIES OF COMPLETE APPLICATION TO THE CEO.