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Selectmen's Letter

At the close of my letter last year I referenced the major factors that influence the finances of our Town and cause the increases in property taxes. Those factors are still at play and continue to cause the increases in our tax rate. Last year the school budget called for an expenditure of close to 20 million dollars. That amount was raised and approved in less than an hour without a single question with six people from Brownfield in attendance. It's your money. The Maine Municipal Association released a study several months ago and out of all the Counties in Maine it identified Oxford County as one of the most in need of financial help, yet the County Commissioners will count on an increased amount of County Taxes from Brownfield. No one from Brownfield attends County budget meetings. It's your money.

In the past I have suggested that we should get a group together and do some long range planning. We would have a lot to think about and discuss. Dare I suggest a plan where zoning would be helpful. How about a new Fire Station or perhaps paving more than 2 miles per year? Do we have a plan to protect our ponds and waterways? Come to a Selectmen's Meeting some Tuesday evening and let us know what you think, it's your money.

I would like to express my Thanks and Gratitude to those residents that volunteer for committees and help with a variety of projects around Town.

Sincerely,

William J Flynn

Chair

Board of Selectmen

**WARRANT FOR TOWN MEETING
TOWN OF BROWNFIELD
FOR FISCAL YEAR JULY 1, 2018 – JUNE 30, 2019**

To: Wanda Bartlett, a citizen of the Town of Brownfield, County of Oxford, State of Maine.

Greetings: In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Brownfield, in said County, qualified by law to vote in Town affairs, to meet in the Brownfield Town Office in said Town on Tuesday, the 12th day of June 2018 A.D. from 8:00 A.M. until 8:00 P.M. for the election of Town Officials and the vote on any referendum questions. The polls will open as soon as Article 01 has been acted upon. All other articles, beginning with Article 02, will be voted upon at the Brownfield Community Center on Wednesday, the 13th day of June 2018 A.D. at 7:00 P.M.

ARTICLE 01 To elect a Moderator to preside at said meeting who will follow the Rules of Procedure from the Maine Moderators Manual.

Gene Bergoffen was elected as Moderator

ARTICLE 02 To see if the Town will vote to dispense with the checklist.

Moved and Seconded. Article Carried as written.

ARTICLE 03 To see if the Town will vote to authorize the Selectmen to appoint all necessary Town Officials in accordance with 30-A M.R.S.A 2601.

Moved and Seconded. Article Carried as written.

ARTICLE 04 To see if the Town will vote to raise and appropriate the sum of \$473,781 for payroll and benefits.

	2017/2018	2018/2019
Selectmen's Assistant*	25,818	25,818
Tax Collector/Treasurer*	35,464	35,464
Town Clerk*	30,894	30,894
Code Enforcement Officer*	19,502	19,502
Animal Control Officer*	3,191	3,191
Planning Board Secretary*	3,081	7,430
Recreation Director*	21,838	22,027
Public Works Director*	46,040	45,760
PW Employee 1*	32,901	34,612
PW Employee 2*	32,901	31,200
TS Employee 1*	14,140	14,140
TS Employee 2*	12,012	12,376
Fire Chief*	43,200	43,200
Fire Department Members*	15,450	15,450
Selectmen*	9,270	9,270
Registrar*	2,122	2,122
OT for PW Employees*	8,498	8,498
PW Extra Manpower*	4,017	4,017
FICA	27,593	27,920
Retirement	5,186	5,707

ARTICLE 07

To see if the Town will raise and appropriate the sum of \$58,100 for non-fixed costs portion of administrative expenses.

Moved and Seconded. Article Carried as written.

Budget Committee Recommendation: \$120,058 (9-1-0)

	2017/2018	2018/2019
Insurance	39,280	39,280
Operational Expenses	9,500	9,500
Custodian	2,234	2,234
Plumbing Inspector	100	100
Fire Warden	100	100
Health Officer	100	100
Audit Expense	6,800	6,800
Bookkeeping	4,500	12,000
Dues	2,700	2,700
Computer Licensing	8,372	11,000
Computer Maintenance	2,000	4,000
Security System	300	300
Cemetery Lots/Maintenance	5,010	6,200
Harvest Hills Animal Shelter	1,597	1,597
Fryeburg Rescue	24,060	24,147
TOTAL PROPOSED	106,653	120,058

ARTICLE 06

To see if the Town will vote to raise and appropriate the sum of \$120,058 for the fixed costs portion of Administrative expenses.

Moved and Seconded. Article Carried as written.

Budget Committee Recommendation: \$11,939 (7-1-1)

To see if the Town will vote to raise and appropriate a 3% cost of living adjustment for all Town employees (*). If approved this would be in addition to the payroll requested in Article 04. This amount including FICA and retirement (if applicable) would be \$11,939.

ARTICLE 05

Moved and Seconded. Article Carried as written.

*Note: An amended bookkeeping error changed the proposed total from the Budget Committee Recommendation

Health Insurance	73,709	75,183
TOTAL PROPOSED	466,827	473,781

**WARRANT FOR TOWN MEETING
TOWN OF BROWNFIELD
FOR FISCAL YEAR JULY 1, 2018 – JUNE 30, 2019**

	2017/2018	2018/2019
Ballot Clerks	600	1,000
Mileage/Fuel	800	1,500
Contingency	2,500	2,500
Election Expense	900	900
Tax Map Update	1,500	1,500
Town Report	1,000	1,000
Seminars & Training	1,500	1,500
Legal	8,000	15,000
General Assistance	5,000	5,000
Office Expense	10,000	15,000
Computer Replacement	2,000	2,000
Memorial Flags & Markers	1,500	1,500
Abatements	1,000	1,000
Street Lights	8,200	8,200
Veteran's Grave Repair	500	500
TOTAL PROPOSED	45,000	58,100

Budget Committee Recommendation: \$58,100 (10-0-0)

Moved and Seconded. Article Carried as written.

ARTICLE 08

To see if the Town will vote to raise and appropriate the amount \$1,600 for the operational expenses of the Animal Control office. It is recommended to apply \$1,600 from the Animal Control Reserve Account to offset these expenses.

	2017/2018	2018/2019
Supplies	250	250
Cell Phone	700	700
Training	150	150
Mileage	500	500
Immunizations/Medical Needs	0	0
TOTAL PROPOSED	1,600	1,600

Budget Committee Recommendation: \$1,600 (8-0-0)

Moved and Seconded. Article Carried as written.

ARTICLE 09

To see if the Town will vote to raise and appropriate the amount of \$6,396 for the Planning Board expenses.

**WARRANT FOR TOWN MEETING
TOWN OF BROWNFIELD
FOR FISCAL YEAR JULY 1, 2018 – JUNE 30, 2019**

	2017/2018	2018/2019
Mileage/Fuel	150	150
Seminars	500	500
Land Use Law Books	0	100
Postage	75	150
Advertising	300	150
Supplies	0	250
Website	0	96
Legal	3,000	5,000
TOTAL PROPOSED	4,025	6,396

Budget Committee Recommendation: \$6,396 (6-0-4)

Moved and Seconded. Article Carried as written.

To see if the Town will vote to raise and appropriate the amount of \$6,025 for the CEO/Assessing Department expenses.

ARTICLE 10

	2017/2018	2018/2019
Computer Update	0	1,000
Annual Fee to TRIO Software	0	325
Computer Software/Assessing	0	1,000
Legal	1,500	1,500
Training	1,000	1,500
Books/Supplies	700	700
TOTAL PROPOSED	3,200	6,025

Budget Committee Recommendation: \$6,025 (10-0-0)

Moved and Seconded. Article Carried as written.

To see if the Town will vote to raise and appropriate the amount of \$20,731 for the upkeep and maintenance at the Brownfield Community Center. It is recommended to apply \$3,000 from the BCC Reserve Account to offset these expenses.

ARTICLE 11

	2017/2018	2018/2019
Electric	2,400	2,400
Telephone	720	720
Heating	6,000	6,000
Security	300	300
Custodian	4,328	4,328
Bldg. Maintenance/Rug Cleaning	6,083	6,083

ARTICLE 14

To see if the Town will vote to raise and appropriate the amount of \$3,100 for Water Recreation. It is recommended that all revenue from swimming lessons be deposited into the Water Revenue Reserve Account.

		TOTAL PROPOSED
	500	Swim Aide Stipend
	1,800	Swimming Instructor Salary
	200	Docks
	100	Beach/Water Equipment
2018/2019	2017/2018	
300	300	
500	500	
1,800	1,800	
500	500	
3,100	2,600	

Moved and Seconded. Amendment was made to this article.
 "To see if the town will vote to raise and appropriate the amount of \$8100, with \$1700 being transferred to Friends of Brownfield Rec. All funds will be used for Recreation department expenses." Article carried as amended.

Budget Committee Recommendation: \$8,110 (7-0-0)

		TOTAL PROPOSED
	425	Miscellaneous
	900	Ground Maint./Repair/Field Spray
	375	Dues
	650	Background Check/Med Supplies
	500	Sports Equip./Activities/Uniforms
	1,200	Community Activities
	800	Phone/DSL
	1,400	Office Supplies & Postage
	500	Transportation
	800	Training & Seminars
	200	Advertising
2018/2019	2017/2018	
200	200	
800	450	
500	500	
1,400	1,400	
1,160	800	
1,200	1,200	
500	500	
650	650	
375	375	
900	900	
425	425	
8,110	7,400	

ARTICLE 13

To see if the Town will vote to raise and appropriate the amount of \$8,110 for the Recreation Department expenses.

Moved and Seconded. Article Carried as written.

Budget Committee Recommendation: \$20,000 (9-1-0)

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of \$20,000 for repairs to the Brownfield Community Center.

Moved and Seconded. Article Carried as written.

Budget Committee Recommendation: \$20,731 (10-0-0)

		TOTAL PROPOSED
	900	Supplies
20,731	20,731	

ARTICLE 15

Moved and Seconded. Amendment was made to this Article.
 "To see if the Town will vote to raise and appropriate the amount of \$3100 for water recreation. With \$300 being transferred to Friends of Brownfield Rec. It is recommended that all revenue from swimming lessons be deposited into the water reserve account." Article carried as amended.

To see if the Town will vote to raise and appropriate the amount of \$161,685 for the overall operation of the Public Works Department.

Budget Committee Recommendation: \$3,100 (7-0-0)

2018/2019	2017/2018	TOTAL PROPOSED
1,885	1,285	Telephone/DSL
1,600	1,600	Electricity
2,800	2,500	Heating Oil
25,000	25,000	Vehicle Fuel - Diesel
4,000	4,000	Vehicle Fuel - Gasoline
1,500	1,500	Maintenance - Garage
2,500	1,500	Maintenance - Office
700	700	Maintenance - Fire Protection
25,000	25,000	Maintenance - Vehicles
500	500	Maintenance - Radios
5,000	1,000	Tool Replacement
50,000	40,000	Screen Sand/Salt
12,000	12,000	Gravel
2,500	2,500	Culverts
1,000	1,000	Cold Patch
500	500	Bridge Repair
3,000	3,000	Brush Control
1,000	500	Signs
3,000	3,000	Calcium
2,700	2,700	Parks & Memorials - Mowing
1,800	1,800	Parks & Memorials - Porta Pots
200	200	Parks & Memorials - Electricity
250	0	Erosion Control
300	300	Safety Equipment
500	500	Drug & Alcohol Testing
500	300	Training
2,500	2,500	Uniforms
750	1,375	Miscellaneous
6,900	6,900	Road Sealing
1,000	500	Guardrails
300	300	Security
500	500	Office Supplies
161,685	144,960	TOTAL PROPOSED

Budget Committee Recommendation: \$161,685 (8-0-0)

	2017/2018	2018/2019
Tipping Fees	45,000	45,000
Recycling	2,000	2,000
Demo/Bulky Waste Disposal/Tire Disposal	1,600	1,600
Trucking	32,000	32,000
Hazardous Waste	500	700
Electricity	500	500
Telephone	350	380
Health & Safety	200	500
Uniforms	1,600	1,600
Heat (Propane)	1,000	1,000
Licensing	600	600
Miscellaneous/Mileage/Seminars	300	500

ARTICLE 20

Moved and Seconded. Amendment was made to this article. "To see if the Town will vote to raise and appropriate the amount of \$165,000 for the purchase of Public Works vehicles." Article carried as amended. To see if the Town will vote to raise and appropriate the amount of \$89,930 for the overall operation of the Transfer Station.

Budget Committee Recommendation: \$165,000 (8-0-0)

ARTICLE 19

Moved and Seconded. Article carried as written. To see if the Town will vote to raise and appropriate the amount of \$165,000 for the purchase of a 2018 International Six Wheel Plow Truck.

Budget Committee Recommendation: \$149,500 (8-0-0)

ARTICLE 18

To see if the Town will vote to raise and appropriate the amount of \$149,500 towards paving of roads, bridges, etc. It is recommended to apply all Local Road Assistance Funds (LRAF) received to offset this article.

Moved and Seconded. Article carried as written.

Budget Committee Recommendation: \$13,000 (8-0-0)

ARTICLE 17

To see if the Town will vote to raise and appropriate the amount of \$13,000 for road Improvements.

Moved and Seconded. Article carried as written.

ARTICLE 16

To see if the Town will vote to raise and appropriate the amount of \$60,147 for the fifth year's payment (out of five) on the new loan for the fire truck and town garage.

Moved and Seconded. Article carried as written.

ARTICLE 22

To see if the Town will vote to raise and appropriate the amount of \$31,050 for the overall operation of the Fire Department.

Moved and Seconded. Article carried as written.

ARTICLE 21

To see if the Town will vote to authorize the Board of Selectmen to enter into a contract with Agri-Cycle for weekly pickup of food scraps and biodegradable refuse, not to exceed an annual fee of \$4,050, including containers, with that money coming out of the Transfer Station Capital Reserve Account.

Moved and Seconded. Amendment was made to this article. " To see if the Town will raise and appropriate \$53,930 and to take the remaining \$36,000 From the Transfer Station reserve account." Article carried as amended.

Budget Committee Recommendation: \$89,930 (8-0-0)

Security	300	300
Supplies	250	250
Maintenance/Repair	3,000	3,000
TOTAL PROPOSED	89,930	89,930

ARTICLE 22

To see if the Town will vote to raise and appropriate the amount of \$31,050 for the overall operation of the Fire Department.

Moved and Seconded. Article carried as written.

ARTICLE 21

To see if the Town will vote to authorize the Board of Selectmen to enter into a contract with Agri-Cycle for weekly pickup of food scraps and biodegradable refuse, not to exceed an annual fee of \$4,050, including containers, with that money coming out of the Transfer Station Capital Reserve Account.

Moved and Seconded. Amendment was made to this article. " To see if the Town will raise and appropriate \$53,930 and to take the remaining \$36,000 From the Transfer Station reserve account." Article carried as amended.

Budget Committee Recommendation: \$89,930 (8-0-0)

Security	300	300
Supplies	250	250
Maintenance/Repair	3,000	3,000
TOTAL PROPOSED	89,930	89,930

Budget Committee Recommendation: \$31,050 (10-0-0)

Moved and Seconded. Article carried as written.

Special Accounts		
Emergency Preparedness	100	100
Hydrants	250	250
Fire Hose	500	500
Hepatitis Vaccine	100	100
TOTAL PROPOSED	30,250	31,050

2017/2018	2018/2019	
Volunteer Firefighters	800	600
Insurance		
Electricity	1,200	1,200
Heat (Oil)	3,000	4,000
Training	1,500	1,500
Vehicle Fuel	3,000	2,500
Safety Gear	5,000	5,000
Dues	300	300
Telephone/DSL	1,200	1,700
Maintenance – Building	2,000	2,000
Maintenance – Vehicle	4,000	4,000
Equipment	5,000	5,000
Office Expense	800	800
Computer/Software	1,500	1,500

**WARRANT FOR TOWN MEETING
TOWN OF BROWNFIELD
FOR FISCAL YEAR JULY 1, 2018 – JUNE 30, 2019**

ARTICLE 23 To see if the Town will vote to raise and appropriate the amount of \$14,000 for the Brownfield Public Library.

Budget Committee Recommendation: \$14,000 (6-2-0)

Moved and Seconded. Article carried as written.

ARTICLE 24 To see if the Town will vote to raise and appropriate the amount of \$500 for the Brownfield Historical Society.

Budget Committee Recommendation: \$500 (8-0-0)

Moved and Seconded. Article carried as written.

ARTICLE 25 To see if the Town will vote to require that all articles be written out with the amount of the organization's request rather than the Budget Committee recommendation.

Moved and Seconded. Amendment was made to this article. " To see if the Town will vote to require that all articles be written out with the amount of the organization's request along with the recommendation of the Budget Committee." Article carried as amended.

ARTICLE 26 To see if the Town will vote to raise and appropriate the amount of \$6,700 for the Brownfield Food Pantry.

Budget Committee Recommendation: \$6,700 (7-0-0)

Moved and Seconded. Article carried as written.

ARTICLE 27 To see if the Town will vote to raise and appropriate the amount of \$5,650 for the following Out-Of-Town Organizations.

Organization	2017/ 2018 Requested	2017/ 2018 Approved	2018/ 2019 Requested	2018/ 2019 Approved
Community Concepts	2,000	2,000	2,000	2,000
Home Health Visiting Nurse	250	250	0	0
Life Flight Foundations	799	0	0	0
Sexual Assault Prevention & Response	300	0	350	350

ARTICLE 30

To see if the Town will vote to raise and appropriate up to \$30,000 for distribution into the Capital Improvement Accounts.

Moved and Seconded. Amendment was made to this article. "To see if the Town Will vote to raise and appropriate up to \$30,000 to be divided equally into the three Capital Improvement Accounts." Article carried as amended.

ARTICLE 29

To see if the Town will vote to close the following roads, or portions thereof, to Winter maintenance during the months of November, December, January, February, March and April for a period of ten (10) years unless a full-time resident moves in.

1. Farnsworth Road (Map R5) from the Little Saco to Map R09-015.
2. Hatch Hill Road
3. John Pride Lane
4. Phen Hill Road (Map R14) from the western corner of Lot 14 to the Porter Road
5. Potato Hole Road
6. Trout Lane

Moved and Seconded. Amendment was made to this article. "To see if the Town Will vote to close the following roads, or portions thereof, to winter maintenance During the months of November, December, January, February, March and April for a period of (10)years. Amendment passes. After some discussion it was voted to table this article and hold a public hearing and a special Town Meeting Within a 120 days.

ARTICLE 28

To see if the Town will vote to authorize the Board of Selectmen to explore the options and benefits of generating solar power for the Town of Brownfield and to enter into a contract with any fees associated to be no more than \$1,000 from the Transfer Station Reserve Account, with any money not expended be put back into the Transfer Station Reserve Account and any future money to be granted and raised at Town Meeting in the future.

Moved and Seconded. Article carried as written.

Budget Committee Recommendation: \$5,650 (7-0-0)

	7,564	6,465	5,650	5,650
Swcs. (prev. REACH)				
Saco River Corridor Comm.	350	350	300	300
Seniors Plus	1,365	1,365	1500	1500
Tri-County Mental Health	1,500	1,500	1500	1500
White Mtn. Comm. Health	1,000	1,000	0	0
TOTAL PROPOSED	7,564	6,465	5,650	5,650

ARTICLE 31 To see if the Town will vote to charge seven percent (7%) interest annually on taxes (and amounts owed to the Town) not paid by November 15, 2018 and May 15, 2019.

Moved and Seconded. Amendment was made to this article. "To see if the Town Will vote to charge four percent (4%) interest annually on taxes (and amounts owed To the Town) not paid by November 15, 2018 and May 15, 2019. Article carried as amended.

ARTICLE 32 To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at three percent (3%) for the fiscal year.

Moved and Seconded. Article carried as written.

ARTICLE 33 To see if the Town will vote to hold its Annual Town Meeting on Tuesday, June 11, 2019 and Wednesday, June 12, 2019.

Moved and Seconded. Article carried as written.

ARTICLE 34 To see if the Town will vote to increase the levy limit established for the Town by State law in the event that the municipal budget approved under the preceding articles results in a tax commitment greater than this property tax levy limit.

Moved and Seconded. Article carried as written.

ARTICLE 35 To see if the Town will vote to raise and appropriate \$2,500 towards Brownfield Old Home Day.

Moved and Seconded. Article carried as written.

ARTICLE 36 To see if the Town will vote to authorize the Board of Selectmen to accept and expend any grants and/or donations of money or property providing the donations or grants serve the best interest of the Town.

Moved and Seconded. Article carried as written.

Meeting adjourned at 10:08 PM

As a point of reference, last year 184 votes were cast on Election Day and 94 voters were in attendance at Town Meeting.

ASSESSORS' CERTIFICATION OF ASSESSMENT

WE HEREBY CERTIFY, that the pages herein, numbered from 1 to 245 inclusive, contain a list and valuation of Estates, Real and Personal, liable to be taxed in the Municipality of Brownfield for State, County, District, and Municipal Taxes for the fiscal year 07/01/2017 to 06/30/2018 as they existed on the first day of April 2017.

IN WITNESS THEREOF, we have hereunto set our hands at Brownfield this 20 day of October, 2017.

Municipal Assessor(s)

[Handwritten signature]

MUNICIPAL TAX ASSESSMENT WARRANT

State of Maine Municipality Brownfield County OXFORD
 To WANDA L. BARTLETT, Tax Collector

In the name of the State of Maine you are hereby required to collect of each person named in the list herewith committed to you the amount set down on said list as payable by that person.

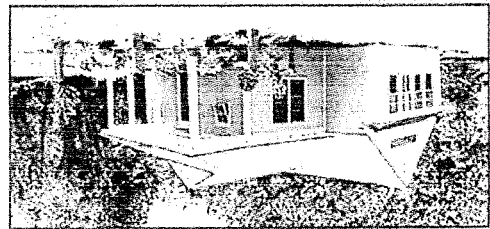
Assessments:

- 1. County Tax 154,393.00
- 2. Municipal Appropriation 1,358,165.00
- 3. TIF Financing Plan Amount 0.00
- 4. Local Educational Appropriation 1,926,110.00
- 5. Overlay (Not to Exceed 5% of "Net To Be Raised" (see tax rate calculation # 16) 12,636.04
- 6. Total Assessments 3,451,304.04

Deductions:

- 7. State Municipal Revenue Sharing 69,189.00
- 8. Homestead Reimbursement 66,544.50
- 9. BETE Reimbursement 5.36
- 10. Other Revenue 266,850.00
- 11. Total Deductions 402,588.86
- 12. Net Assessment for Commitment 3,048,715.18

The Brownfield Public Library
P.O. Box 215 Brownfield, ME 04010
Serving the community since 1895
www.brownfieldpubliclibrary.org
info@brownfieldpubliclibrary.org
207-935-3003



Spring 2019

Dear Friends and Neighbors,

The Brownfield Public Library is 123 years old and still serving our community. We continue to be a free public space on Main Street, and we welcome everyone.

We are grateful for the strong support shown by our townspeople and deeply appreciate the financial support of the Brownfield taxpayers.

Some of the services we offer are:

- Book lending and Inter-Library-Loan
- Free E-books and audio books via the Cloud Library
- 4 public computers, upgraded this year through grants
- 24 hr WiFi!
- Copy and fax machine
- One Book One Valley – community reading program
- The Seed Library – check out free seeds and bring some back after growing them
- A comfortable meeting space for all groups
- Helpful staff, trustees and volunteers

We have a new website: www.brownfieldpubliclibrary.org

You will find a variety of information there, including our most recent project of Healthy Aging Seminars and a link to some great health websites.

Thursdays at 3pm we have Storytime.

Join us on Fridays for Positivi-TEA at 3pm. Slow down and enjoy a cup of tea while browsing through the books and visiting with neighbors.

If you don't already have one, please come by for a free library card. We are always open to your suggestions and book needs.

Sincerely,

The Board of Trustees

Public Works Report 2018

I would like to open by saying Thank You to the Board of Selectmen for giving me the opportunity to work for the town. Their overall support is much appreciated. I began this job at the end of a very long and hard winter that was extremely tough on the equipment, crew and roads.

The plan for the Porter Road bridge rebuild are in the works as it needs to be redone after a flood event.

The used grader was purchased for the town to replace the thirty-year-old one since parts are no longer available for that machine. The new grader was \$85,500 with a factory warranty still in place.

I look forward to bringing a new level of service and commitment to the town with the help and dedication of the public works crew.

Thank you all,

Respectfully yours,

Brian Fortier, Director of Public Works