## TOWN OF BROWNFIELD

## POLICY ON BACKGROUND CHECKS

The Town of Brownfield has authorized and funded the use of background checks on anyone wishing to work, coach and/or be on the committee of the Brownfield Recreation Department. The Applicant will be asked to fill out a National Background Screening Consent Form that will be used to check the following:

- Local and national criminal background records/information
- All 50 state sex offender registries
- Full address trace
- Social Security Verification

Should a "red flag or dot" appear on an Applicant's background check showing derogatory information found and that a criminal action (felony or misdemeanor) has occurred, the Applicant will be ineligible to hold one of the above stated positions for the Brownfield Recreation Department. Speeding or parking tickets are not automatic grounds for denial.

This policy is to be effective immediately and will continue until such a time that a majority vote of the Selectmen decides to implement a change.

Date: March 9, 2016

William J. Flynn

Selectman

Erik T. Walker

Selectman

Ricky Emery

Selectman