



Brownfield Planning Board  
82 Main Street  
Brownfield, Maine 04010  
207-935-2007 ext. 201

Minutes of August 18, 2020

Members present: Sonia Frye (Chairperson), Kurt Wood (Vice-Chairman), Judi Tordo (alternate), Deb Merrill, Doug Heroux, Mitch Dondero (Alternate) and Joe Egan.

Members absent: There were no members absent.

Others present: Pam Thomas (Secretary).

With Seven members present, a quorum did exist and business could be conducted.

The meeting was called to order at 7:07.

Motion To:

Conduct a Zoom Public Hearing on September 15<sup>th</sup> at six (6) p.m. for the Town of Brownfield Marijuana Establishments Licensing Ordinance, to be held at the Brownfield Community Center and allowing fifty (50) people in total to attend and all others to participate on Zoom.

Made by: Sonia  
Seconded by: Kurt  
Vote: 5-0-0

Motion To:

Place Public Hearing notices in the Shopping Guide on August 26<sup>th</sup> and September 2, 2020.

Made by: Deb  
Seconded by: Kurt  
Vote: 5-0-0

Motion:

If it is determined at the Public Hearing on September 15<sup>th</sup> that a second Public Hearing is needed, the second Public Hearing will take place on September 29<sup>th</sup> at six (6) p.m.

Made by: Deb  
Seconded by: Kurt  
Vote: 5-0-0

Motion:

If a second Public Hearing is needed, advertising for the Public Hearing will be placed in the Conway Sun on September 17 and in the Shopping Guide on September 23.

Made by: Sonia  
Seconded by: Deb  
Vote: 5-0-0

Sonia stated that she met with members of the Comprehensive Plan Committee on Monday, August 17<sup>th</sup> and discussed Zoning. Members will be looking at Porter, Maines Zoning Ordinance.

Deb will reach out to Dan in Porter and see if he is available to share information with the Planning Board members here in Brownfield.

Members discussed Survey Monkey and will talk to Megan about setting up a survey to get information from the town's people on their concerns and or inputs on zoning.

Motion To:

Have an on-line questionnaire survey for zoning and a paper questionnaire survey for zoning available at the town office and submit questionnaires to Megan for Survey Monkey when questions are complete.

Made by: Kurt  
Seconded by: Sonia  
Vote: 5-0-0

Members talked about business that are currently licensed in the Town of Brownfield that will be grandfathered going forward.

Mike Vane, CEO submitted a letter requesting that 4.6 of the Brownfield Land Use Ordinance be changed.

Currently it states that:

Occupied travel trailer campers and recreational vehicles containing living units are permitted only on a temporary basis for not more than four months in any twelve-month period.

Mikes suggestion is as follows:

Occupied travel trailer campers and recreational vehicles containing living ~~units~~ **quarters or units** are permitted only on a temporary basis ~~for not more than four months in~~ **from April 1<sup>st</sup> to September 30<sup>th</sup> any in the same** twelve-month period **for seasonal use.**

Motion To:

Amend 4.6 of our Land Use Ordinance as suggested by the CEO.

Made by: Sonia  
Seconded by: Deb  
Vote: 5-0-0

Members would like to have Mike Vane come to the workshop next Tuesday, August 25<sup>th</sup> to present the correct verbiage that he would like used for requirement 4.6 of the Land Use Ordinance. The secretary will contact Mike to ask if he can attend.

Motion To:

Present the new language for 4.6 of the Land Use Ordinance with the Short Term Rental Ordinance Public Hearing.

Made by: Kurt  
Seconded by: Sonia  
Vote: 5-0-0

Members requested that the STR proposed ordinance be placed on the agenda in September so that members can vote to send the final draft copy to the towns' attorney and the new language for 4.6 of the LUO.

Motion To:

Adjourn

Made by: Sonia  
Seconded by: Deb  
Vote: 5-0-0

The meeting adjourned at 7:50.

Submitted by,

Chairperson,

Pam Thomas

Sonia Frye