



SELECTMEN'S WORKSHOP MEETING

SEPTEMBER 24, 2024

MINUTES

Selectmen in Attendance: Ricky Emery, Frank Day (late) and Vincent Lanovara.

Attendees for the Workshop: Lynn Boyle, Tax Collector and Treasurer, Elizabeth Drain, Town Clerk and Registrar; Deputy, Michelle Day; Administrative Assistant, Alvina Day; and Public Works Director, Cliff Cousins; Code Enforcement Officer, Michael Vane; Tiffany Caswell and Cindy Walker.

Ricky called the meeting to order at 4:40PM.

Tax Collector & Treasurer, Lynn explained the desire to change the hours to accommodate the public and having the same hours as the public works makes it more consistent over all. After a brief discussion the Board agreed to have the public hours as: Monday-Wednesday from 7AM-4:30 and Thursday's from 9AM-7:00PM. The office will be closed Friday-Sunday. These new hours will go into effect starting Monday, September 30, 2024.

Lynn explained that next week we will be changing the offices around as planned, Alvina will move from the Code Office into an office by herself. What was the Treasurer's Office will now be the Selectmen's & Administrative Assistant's Office; Pam will move from the Clerk's Office to the CEO's Office, which will now be the CEO and Planning Board Office; Lynn and Michelle will move from the Treasurer's Office into the Clerk's Office and it will now be the Clerk, Registrar & Tax Collector, Treasurer and Deputy Office (for all four positions). This Office will have an open concept so everyone can be seen together. Public Works and the Code Enforcement Officer agreed to assist with the move on Tuesday October 1st since there is not a BOS meeting this week due to vacation and Fryeburg Fair.

Ricky motioned, Frank 2nd to adjourn the workshop. Vote: 3-0-0. Unanimous by show of hands.

Meeting adjourned at 5:08PM.

Respectfully Submitted,

Alvina Day, Administrative Assistant