

TOWN OF BROWNFIELD



Selectmen's Meeting April 28, 2020

Phone conference attendees: Cindy Walker, Whit Lucy

Attendees: Richard Perreault, Michelle Day

Selectmen in attendance: William Flynn, Ricky Emery, Erik Walker

5:30pm the meeting was called to order by Chair, William Flynn.

Minutes of April 21st were approved by Erik; seconded by Bill. Vote 3-0-0.

Town Office closure update – Governor Mills extended the stay at home order until May 31st. The office will remain closed for the month of May. During that time, Public Works will install a plexi-glass shield for the clerks counter, and a chain/rope across the Tax Collector's office in preparation for opening in June. Megan will ask Brian about gloves, and Michelle will continue to try to order them from our suppliers. Dickie said that if the Town incurs expenses over \$3,300 due to COVID-19 we would be eligible for 100% federal reimbursement.

Fire Truck Lease – Bill motioned that the vote entitled "Vote to Authorize Lease Purchase of a Fire Truck in the Principal amount of \$288,630," be adopted in form presented to this meeting; seconded by Ricky. Vote 3-0-0.

Computer replacement – Erik made a motion to purchase two computers from Northledge Technologies, and to hold on the installation until the Town votes on the purchase of the rest of the replacement computers/hardware at Town Meeting; seconded by Ricky. Vote 3-0-0.

Most Improved Homestead – Michelle asked if the Board would like to do the Most Improved Homestead award this year. They unanimously agreed, and asked Megan to post the application on-line, with a winner to be picked on Tuesday, October 6th at the Selectmen's meeting.

Purchasing Policy Update – Erik asked Megan to look into other towns purchasing policies. She printed three from similar sized Maine towns and presented them to the Board for review. Bill asked that they have two weeks to review the policies and place it on the agenda to discuss in two weeks.

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Lunchroom sink – Mike has offered to install a sink in the lunchroom for the cost of supplies only (he will donate his time for installation) so that dishes can be washed in a place other than the bathroom sink. Bill motioned to expend up to \$1,000 for sink and needed supplies; seconded by Erik. Vote 3-0-0.

6:40pm Erik motioned to adjourn the meeting; seconded by Bill. Vote 3-0-0.

Respectfully submitted,
Megan Witt