

TOWN OF BROWNFIELD



Selectmen's Meeting February 25, 2020

Attendees: Lenny Jean, Brian Fortier, Dickie Perreault, Deb Merrill, Michelle Day, Matt Coen

5:20pm the meeting was called to order by Chair, William Flynn.

Minutes of February 11th were approved by Bill; seconded by Ricky. Vote 2-0-0.

Treasurer's Disbursement Policy – The Board updated the policy effective today; policy expires in one year if not renewed by that time.

FOAA Fee and Request Policy – The Board updated the policy to include “all FOAA requests be submitted in writing.”

Fire Chief Job Description – The Board approved the fire chief job description.

Health Officer Job Description – The Board approved the health officer job description.

Appointments: Bill made a motion to appoint the following positions for 1-year terms:

Building Inspector – Michael Vane

E-911 Addressing Officer – Richard Perreault

General Assistance Administrator – Megan Witt

Road Commissioner – Brian Fortier

The motion was seconded by Ricky. Vote 2-0-0.

Spirit of America Award – Bill nominated Roger & Sharon Benson, who are both involved with the local food pantry and Sharon with girl scouts. There were no other nominations. The Benson's will receive an award for their volunteerism at Brownfield Old Home Days in August.

Valley Pride Day – Megan spoke with Denise at the Back Burner; she stated that she would likely be able to donate food for the participants, but would need an idea of head count. I suggested that we request pre-registration so that we have a better idea, and can provide a buffer for people who may sign up the day of the event; The Board agreed to pre-registration.

Sam Brown Hill Road Bridge bid opening – Brian reports that of the 8 contractors who showed for the site walk, only 2 gave bids; the first originally gave a \$78k estimate that jumped to almost

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\$225k. Brian stated that H.E.B. is reaching out to the contractor to find out why the price changed so drastically. Ricky asked Brian if installing the bridge is something that the Public Works crew could install; Brian said that they could. He will work on putting together a number for what it would cost for the PW crew to do the install.

EcoMaine – Bill stated that there was no recycling load reported by EcoMaine for the month of January.

6:55pm Ricky made a motion to go into executive session pursuant to 1 M.R.S.A. 405(6)(A) Personnel Matters. Out of executive session at 7:08pm.

7:08pm Bill made a motion to adjourn the meeting; seconded by Ricky. Vote 2-0-0.

Respectfully submitted,
Megan Witt