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Meeting Minutes  
Brownfield Planning Board  
82 Main Street  
Brownfield, Maine 04010  
207-935-2007 ext. 201

Date: November 1<sup>st</sup>, 2022

Time: 7:00 P.M.

Location: Town Office Conference Room

Attendees:

Mitch Dondero *	X	Carrie Garland	X
Joe Egan	X	Judi Tordo*	X
Sonia Frye-Chair	X	Kurt Wood Vice Chair	X
Doug Heroux			

\*Alternates

Others present: Pam Thomas (Secretary), Dana Forcier and Hailey Boudrea.

Carrie Garland was appointed by the Selectmen to replace Deb Merrill as a member of the Planning Board. All members welcomed Carrie to the Board.

Carrie's contact information was reviewed and corrections were made.

Members requested that Carrie, submit a written statement to the Board for their files that she will abstain from any vote and discussion that involves Dana Forcier, her son. Dana is in the preliminary steps of submitting a subdivision application for his property that is bordered by Main Street, Pig Street and Rye Field Road.

### **Agenda items:**

- A. A quorum was determined and the meeting was called to order at 7:03 P.M.

- B. A motion was made by Kurt and seconded by Mitch to approve the minutes of October 11, 2022. The vote was called and carried 4-0-0. Carrie requested a paper copy of the minutes.
- C. Joe made a motion that was seconded by Sonia to appoint Mitch to replace Carrie in the event that a motion is made and a vote is called concerning Dana Forcier's subdivision at this meeting. The vote was called and carried 4-0-0.
- D. There are two MMA seminars and /or webinars available for members to attend.

Marijuana Landscape Webinar sponsored by Maine Municipal Association – 11/30/22 and Understanding the Freedom of Access Act Webinar sponsored by Maine Municipal Association 12/19/2022 from 2:00 – 4:30. Both events cost \$35.00 for each member to attend.

Kurt made a motion that was seconded by Mitch to pay for Joe and Pam to attend the Marijuana Landscape Webinar and for Joe to attend the Freedom of Access Act Webinar. The vote was called and carried 4-0-0.

#### E. Correspondence

1. A certified letter postmarked October 18<sup>th</sup> from Bud Plummer was read into the record. In this undated letter Richard (Bud) Plummer is reaching out to the board to inform them that he has been approached by a cell tower company after he sent a proposal to the company. A copy of the letter of interest from Wireless Realty Advisors to Bud. A copy of this letter can be viewed at the town office.

Sonia made a motion that was seconded by Kurt to send a PDF copy of the Telecommunications Towers, Antennas and Associated Facilities Ordinance to Bud via email.

2. In an email dated October 26<sup>th</sup>, Jordan Pike requested a scheduled call between the secretary, Jordan and Dana Forcier to discuss the status of Dana's proposed subdivision. In this email, Jordan has written that after hearing the boards comments the public's concerns and coordination required with Maine DEP, Dana has decided to reduce the number of subdivision lots from seven (7) to four (4).

Sonia made a motion that was seconded by Kurt to send an email to Jordan and copy Dana to ask their availability to attend or have a phone conference

on November 22<sup>nd</sup>. The vote was called and carried 4-0-0. Carrie abstained from the vote. Mitch replaced Carrie as a voting member for this motion.

3. In an email dated October 19<sup>th</sup>, Heather Doran had requested that the Planning Board provide The Office of Cannabis Policy a certificate of occupancy for Clean Green, LLC. (ACC 1271).

The secretary replied to this email informing Heather that she has forwarded the request to the CEO, Mike Vane. Mike is the person that would be able to supply her office with the permit.

#### New Business

Members discussed revising the Commercial and Industrial Business Application, fee schedules and other applications.

7:45 Dana Forcier arrived.

Joe reported that during the Selectmen's meeting on November 1, the Selectmen requested that the Planning Board relocate their meetings and workshops on Tuesdays to allow the Budget Committee to use the conference room for their meetings.

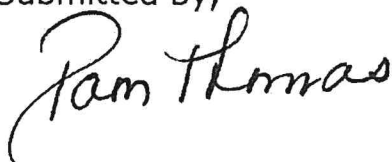
A motion was made by Joe and seconded by Carrie to send the Selectmen a letter stating that the Planning Board would like to keep the first and third Tuesday of every month for their meetings/ workshops. Sonia seconded the motion and the vote was called and carried 4-0-0.

Sonia requested that members discuss revising Commercial Business application form the workshop on November 22.

Kurt made a motion that was seconded by Joe to schedule a workshop on November 22 and a meeting on December 6<sup>th</sup>. The vote was called and carried 4-0-0.

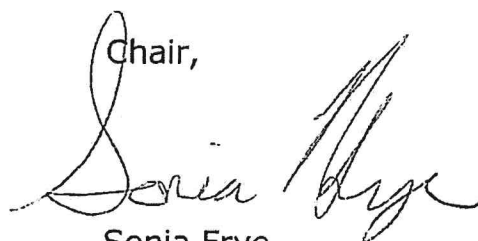
Joe made a motion that was seconded by Kurt to adjourn the meeting. The vote was called and carried 4-0-0.

Submitted by,



Pam Thomas

Chair,



Sonia Frye