

TOWN OF BROWNFIELD



Selectmen's Meeting March 17, 2020

Attendees: Brian Fortier, Michelle Day, Dickie Perreault, Lenny Jean, Dick Norcross, Deivid Miranda, Matt Coen, Don Dunham, Wanda Bartlett

5:21pm the meeting was called to order by Chair, William Flynn.

Minutes of March 10th were approved by Bill; seconded by Ricky. Vote 3-0-0.

Sugar Shack Café Liquor license – Deivid presented a new liquor license for his restaurant. Because of the change in use (they have not previously sold alcohol), the Board advised him to see the planning board first, then come back to the Selectmen.

Public Works Department – Brian reports they have began some spring clean up activities. He has replaced all of the safety gates at the Transfer Station. Brian has decided to close the Public Works Department building to the public due to the COVID-19 outbreak, if the public needs assistance they are asked to call 935-2152. Bill asked that Brian speak to Country Tractor about potentially coordinating discarding contaminated waste oil when Clean Harbors picks up at the Transfer Station.

Fire Department – Dickie reports 5 medical assists, 1 CO alarm, 1 fire alarm and 3 vehicle crashes. Dickie reports that the Community Center, Fitness room, Fire Department, and library are closed to the public. He has spoken with the Sunshine Back Pack Program who has food available to those in need. All Fire Department meetings and trainings have been cancelled. The EMA office provided weekly updates on the evolution of COVID-19; he will provide updates to Megan who will distribute to the Selectmen.

Budget Committee Meeting – The Board asked whether there would be a regular budget meeting next week. Lenny asked Deb Tait to email all members to get a poll of what they would like to do – cancel, reschedule or continue.

Growth and Development Committee – The Board would like to form a committee of 4-5 people who will research town owned properties and infrastructure, including a potential new fire house, under the direction of the Selectmen. Matt Coen and Dick Norcross have agreed to be on the committee and the board will try to recruit 2-3 more members over the next week. They will have 12 months to do their research.

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COVID-19 Outbreak plan – Bill made a motion to close the Brownfield Town Office to the public until at least April 7th; Megan will accept needed General Assistance applications over the phone or via email; Michelle will be available on a limited, case by case basis for registrations, utilizing the drop box to get necessary documents for new registrations and renewals ; and Wanda will continue to do treasury work and be available to answer tax bill questions/accept payments ; The Transfer Station will remain open, but the attendants will not have direct contact with the public – they will direct them where to go/place items from a distance. This motion was seconded by Erik. Vote 3-0-0.

6:17pm Erik made a motion to adjourn the meeting; seconded by Ricky. Vote 3-0-0.

Respectfully submitted,

Megan Witt