

# TOWN OF BROWNFIELD



## Selectmen's Meeting September 15, 2020

**Selectmen in Attendance:** William Flynn, Erik Walker, Ricky Emery

**Attendees:** Michelle Day, Wanda Bartlett, Mike Vane, Matt Coen

5:17pm the meeting was called to order by Chair, William Flynn.

**Minutes** of September 8<sup>th</sup> were approved by Erik; seconded by Ricky. Vote 3-0-0.

**PortaPotties** – Erik told Michelle about the portapotties not being paid all season; she stated that she has not seen the invoices come through her office. The bills were paid in full last week.

**Town meeting** – The Board has decided because of the two attempts at open Town meeting that ended in over capacity – the Town will vote via secret ballot referendum in October. Megan and Michelle will work on finalizing details based on required timelines tomorrow. The meeting will be advertised on the website, Conway Daily Sun and the Shoppers guide.

**Building access** – Ricky requested keys for the clerk's office and the vault for Megan, as she is bonded and needs to be able to access the postage machine and checks for payroll in the event that Michelle and Wanda are both out. Michelle and Wanda said they believe there is an extra set of keys already in the vault, but if not, they would have some made.

5:48pm Erik made a motion to adjourn the meeting; seconded by Ricky. Vote 3-0-0.

Respectfully submitted,

*Megan Witt*