

TOWN OF BROWNFIELD



Selectmen's Meeting December 15, 2020

Selectmen in Attendance: William Flynn, Erik Walker, Ricky Emery

Attendees: Matt Coen, Brian Fortier, Lenny Jean, Dickie Perreault, Mike Bebis, Michelle Day, Whit Lucy

Zoom attendees: Paul Doquette, Cindy Walker, Kaz Madison, Ada Lane, Nina Lucy, Deb Merrill, Cristin Perreault, Ada Lane

5:32pm the meeting was called to order by Chair, William Flynn.

Minutes of December 8th were approved by Erik; seconded by Bill. Vote 3-0-0.

December 24th – Erik stated that President Trump has declared Christmas Eve a national holiday. Erik motioned for all employees to receive Christmas Eve off as a paid holiday; seconded by Bill. Vote 3-0-0.

Public Works Department – Brian stated that all of the plow trucks have been repaired since the last storm and are ready for the coming one. He found a part time plow driver who has previously worked for the town. The new metal dumpster will be here tomorrow and the steel to repair the old one will be here on Thursday. Brian received an email from DEP asking if Brownfield would be interested in a temporary emergency debris management site, which would allow for the possibility of more FEMA money. Brian should be finding out if the Phen Hill Road bridge grant got approved this week. Erik asked Brian if he would be interested in doing mutual aid plowing with surrounding towns; he said that he has done this in the previous town he worked at.

Fire Department – Dickie reports they were busy on the last storm night. They had one mutual aid to Fryeburg and one chimney fire. The new truck is waiting on the brush guard but is otherwise done; it should be here the first of 2021.

Population Density – Bill asked about the status of the house density in Brownfield to report to the broadband company that is interested in bringing their service to Brownfield. Dickie reports

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that his E911 program would not be as current as google for determining this because his software does not have all of the new houses.

Town Office/COVID – Michelle said that there has been a new case of COVID at Fryeburg Academy and that Porter Town Hall is closed to foot traffic. As of now, Michelle is okay with keeping the clerk’s office open as it has been, providing people wear masks. Anyone who does not wear a mask will be asked to put one on or to leave.

Matt Coen – Matt stated the he has a FOAA request that will be at his shop, he would like to get as many signatures from residents on this request as he can. He has also been in contact with a reporter from the Conway Daily Sun who could not attend tonight’s meeting but will likely come to future meetings. Matt also suggested the Town look into doing an office wide audit to see if there are areas that could benefit from improvement for efficiency. He also stated that he would like to see standard operating procedures for each job within the town.

BCC Boiler – Bill asked if any estimates have been submitted yet; Brian said none have been received.

Title Search – Bill asked if there has been any progress made on the property with an unknown owner; Megan stated that HastingsMalia has begun the title search but no results were available yet.

Resignation – The Board received a notice that Michelle Day will be resigning from her duties as deputy treasurer beginning 12/10/2020. Lenny asked if it was a requirement to have a deputy treasurer; Bill said yes, however, if the elected treasurer does not appoint one within a reasonable amount of time, the Board of Selectmen may appoint one. Bill stated that they would revisit this as a board if nobody has been appointed before January 10th.

Mask policy – Due to the recent mandate requiring masks in public places, Erik and Rick have chosen to now Zoom into meetings from home and will come in to sign things as needed, after hours. Bill and Megan will still host meetings at the office.

6:54pm Erik motioned to adjourn the meeting; seconded by Bill. Vote 3-0-0.

Respectfully submitted,
Megan Witt