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Meeting Minutes
Brownfield Planning Board
82 Main Street
Brownfield, Maine 04010
207-935-2007 ext. 201

Date: October 11th, 2022

Time: 7:00 P.M.

Location: Town Office Conference Room

Attendees:

Mitch Dondero *	X	Deb Merrill	
Joe Egan	X	Judi Tordo*	X
Sonia Frye-Chair	X	Kurt Wood Vice Chair	X
Doug Heroux	X		

*Alternates

Others Present:

Others present: Pam Thomas (Secretary), Dana Forcier, Hailey Boudrea and Whit Lucy.

Agenda items:

- A. A quorum was determined and the meeting was called to order at 7:00 P.M.
- B. A motion was made to go into Executive Session with the Planning Board Attorney Durward Parkinson- Legal per 1 M.R.S.405 subsection 6E -Legal Counsel.
- C. Executive Session ended at 7:25
- D. A motion was made and then retracted by Kurt to order two more Maine Land Use Law Booklets. The vote was called and carried 5-0-0.

- E. A motion was made by Kurt and seconded by Joe to request assistance with zoning in the amount of \$11,780.00 from Lee Jay Feldman of SMPDC (Southern Maine Planning and Development Commission) after the Comprehensive Plan has been accepted by the town. The vote was called and carried 5-0-0.
- F. Members will be meeting with the Selectmen on October 18th to discuss the proposed Road Standards Ordinance. The Road Standards were reviewed by the Maine DOT, members stated that if the Maine DOT is looking at these standards, we are following good standards. HEB created the standards and we should allow the town to vote on them. The original narrative and details are dated November 2019. The revised date for the narrative is August 2, 2022. The date for the details remains November 2019. If a private road is not built up to spec and the town takes over that road, it will cost the taxpayers a lot of money to bring the road(s) up to spec.
- G. An unsigned letter of resignation was submitted via email from Deb Merrill from her position as a full member of the Planning Board. Mitch made a motion that was seconded by Kurt to accept the resignation with regret. The vote was called and carried 5-0-0. Members will present a copy of the resignation to the Selectmen and the Town Clerk.
- H. A motion was made by Joe, seconded by Kurt to approve the minutes of September 6, 2022.
- I. A motion was made by Sonia and seconded by Kurt to schedule a workshop on Tuesday, October 25th at 7 p.m. and to schedule the next Planning Board meeting on November 1 at 7 p.m. The vote was called and carried 5-0-0.
- J. Members will meet with the Selectmen on Tuesday, October 18th at 5:30 to discuss the Road Standards that have been presented to the Selectmen prior to this meeting.
- K. A motion was made by Kurt and seconded by Doug to pay Joe Egan's traveling and poll expenses to a seminar in Augusta (Verbal Judo). Joe traveled a total of 164 miles and a toll was submitted in the amount of \$3.50. The secretary submitted a bill to the board in the amount of \$99.44. The mileage rates have been increased to 62.5 cents per mile but the town is still paying 58.5 cents, the rates that were current as of the budget. The secretary did submit the updated rates to the Tax

Collector so this amount may be updated to reflect the current standard mileage rate. The motion was called and carried 5-0-0.

- L. Joe reported that a letter of concern regarding LD 2003 (affordable housing) by the intratown group to the state legislatures.
- M. A motion was made by Kurt and seconded by Joe to pay SMDPC invoice # 16299 in the amount of \$64.79
- N. An email was sent to the Planning Board from SRCC on September 26th. (Saco River Corridor Commission). An application that will be reviewed by the SRCC and submitted by Gary and Linda Pelletier, Tax Map R3-Lot 23 B was attached. Members requested that the secretary forward this information to the CEO, Mike Vane. A motion was made by Kurt and seconded by Mitch to send a copy of this information to Mike. The vote was called and carried 5-0-0.

Whit Lucy asked the Planning Board how they would feel about presenting a Noise Ordinance to the Town. Members will talk about this at their next workshop.

A motion was made by Joe and seconded by Sonia and seconded by Mitch to adjourn the meeting. The vote was called and carried 5-0-0.

The meeting adjourned at 8:45.

Submitted by,

Chair,

Pam Thomas



Sonia Frye

