

TOWN OF BROWNFIELD



Selectmen's Meeting January 4, 2022

Selectmen in Attendance: William Flynn, Ricky Emery, Richard Norcross

Attendees: Willy Tracy, Brian Fortier, Deb Merrill, Cliff Cousins, Dickie Perreault, Pat Bryant, Mike Vane

Zoom attendees: Cindy Walker, Cindy Eaton

5:31pm the meeting was called to order by Chair, William Flynn.

Minutes of December 28th were approved by Dick; seconded by Ricky. Vote 3-0-0.

Public Works Department – Cliff reports that the F550 is back and repaired. He purchased the gates and will hang them at the transfer station; the stairs have been replaced and he will place a hand rail. The next site visit will be 3/25. Cliff asked about scheduling some of the mandatory trainings; Dickie will provide fire extinguisher training 1/12 at 7am at the Town Office for all town employees.

Time Sheets – After some discussion, Ricky motioned to table the time sheet requirement that was voted in until further discussion is had; seconded by Bill. Vote 3-0-0.

Recreation Department – Willy stated that Federal Piping did their walk through of the Community Center today and will begin the project on the 17th; they anticipate about 2 weeks of work before completion. The Board discussed whether to winterize the plumping or to get temporary heat for the time being. Megan and Dick will get prices on temporary heating units so a decision can be made. Willy said there have been 6 new fitness memberships and others who are waiting for the new heating system before signing up. They have been shuffling the basketball schedules due to covid; all games are being held in Fryeburg. Bill congratulated Willy on his fundraising efforts; his fundraisers have raised around \$8,000 for the new Babe Ruth baseball field.

Fire Department – Dickie reports several vehicles off the road, 1 chimney fire and 5 medical assists. He had 1 member resign and has a new person interested in joining. He has been working

on E911 verifications for the postal service. Propane detectors are now required in all businesses with propane appliances.

Appointed Positions – The Board appointed the following for 1 year terms, expiring 1/1/2023.

Animal Control Officer – Cynthia Eaton
Registrar of Voters – Michelle Day
Road Commissioner – Clifton Cousins
Assessor – Megan Witt
General Assistance Administrator – Megan Witt
Building Inspector – Michael Vane
Code Enforcement Officer – Michael Vane
Plumbing Inspector – Michael Vane
E-911 Addressing Officer – Richard Perreault
Emergency Management Agency Director – Richard Perreault
Fire Warden – Richard Perreault
Fire Chief – Richard Perreault

Community Center Chimney – Dick motioned to accept the reduced estimate of \$6,300 from J&S Masonry to repair the chimney at the BCC, to be paid for from ARPA funds; seconded by Bill. Vote 3-0-0.

Employee Policy Update – The Board signed the updated policy to include Juneteenth. Bill motioned to accept the updated policy; seconded by Ricky. Vote 3-0-0.

Broadband Committee – Patrick Bryant asked for the Boards signature on the formation letter; it was signed.

Comprehensive Plan – Deb stated that they have been unsuccessful in obtaining financial information from the Treasurer and will send the plan to the State at the end of the month with or without this information.

Planning Board/Selectboard Meeting – Sonia spoke with Megan and requested the two Boards meet on January 18th.

Mowing Contract – Megan stated that the mowing contract will be running out at the end of June. The Board asked for an ad to be placed for bids on town property and cemeteries.

6:39pm Ricky motioned to adjourn the meeting; seconded by Bill. Vote 3-0-0.

Respectfully submitted,
Megan Witt